



**South Bay Deutscher Schulverein**  
**South Bay German Language School**  
P.O. Box 5372, San Jose, CA 95150  
[www.sbds.org](http://www.sbds.org)  
Phone: (408) 266-5100

May 13<sup>th</sup>, 2021

## **SBDS Enrollment Process for the 2021-2022 School Year**

SBDS plans to start the Fall Semester with ON-CAMPUS LEARNING for all classes (except DSD-2 prep). A hybrid class mode (some students online, others on campus) is NOT PLANNED at this time. Extra ONLINE lessons or ADD-ON support might be offered (e.g. writing class, Homework groups, etc). COVID-19 and School Health rules by Santa Clara County will be required, including going back to DISTANCE LEARNING if necessary.

### **1. Open enrollment from May 1<sup>st</sup> thru August 14<sup>th</sup>, 2021**

SBDS accepts registration applications from current and new members and reserves a spot for RETURNING students from the 2020-21 school year if the application is received by June 15<sup>th</sup> 2021.

In the week of August 16<sup>th</sup>, the SBDS staff will review all registration applications received and place student applications into classes based on the students' age & skills and any teacher preferences noted on the enrollment form. Each class may have a different MAXIMUM number of students (due to room size and COVID-19 rules). If there are too many applications for a particular class, then the SBDS staff will accept students based on the following priority and conduct a LOTTERY if necessary:



1. Returning students from 2020-21 (Guaranteed if application received by 6/15/21)
2. Staff students
3. Siblings of enrolled students
4. Alumni (i.e. students from previous years) and students who were on last year's waitlist
5. New students to SBDS

Class placements are anticipated to be announced on Friday August 26, 2021.

### **2. Applications received after August 15, 2021:**

Registration applications received after August 15, 2021 will be accommodated on a "first come, first served" basis until the maximum number of students for the particular class is reached. Please note that this process is used for all late applications, including returning students and staff children.

#### **Additional information:**

- If a class is full, then students will automatically be placed on a **WAITLIST** in the order received.
- During the first class session, teachers will assess the students' language skills and may assign them to a different class that is more appropriate for their skill level.
- **Tuition payments** for enrolled students are due on the first day of school. Cash, check or Paypal (2.3% fee) only, please. SBDS cannot currently accept tuition payment by credit card.
- Registration cancellations after the first day of school are subject to a processing fee of \$30.