

Subject: Join the Maifest Event Committee – Make a Difference & Have Fun!

Dear SBDS Community,

Maifest is one of our school's most beloved traditions, bringing together families, friends, and the community for a day of celebration, great food, and fun activities. To make it all happen, we need a dedicated team of volunteers to **join the Maifest Event Committee** and help **plan, organize, and run the event**.

We're looking for at least **five committed volunteers** who are ready to:

- ✓ Attend planning sessions (Saturdays, 9:15 AM – 11:45 PM, in person or remotely)
- ✓ Take ownership of one or more **key event functions** in collaboration with the team
- ✓ Dedicate **4-5 hours per week** (varies, exceeding required volunteer hours)
- ✓ Be available on the day of the event to **help execute the plans**

Key Event Functions:

- 1 Hospitality (Food & Beverages)** – Plan and coordinate food, drinks, and serving logistics.
- 2 Program** – Organize entertainment, performances, and stage setup.
- 3 Activities** – Coordinate fun stations and games for kids and families.
- 4 Volunteer Coordination** – Recruit, schedule, and support event-day volunteers.
- 5 Communication** – Promote the event through emails, social media, and flyers.
- 6 Fundraising (incl. Sweepstakes)** – Secure sponsors, donations, and run sweepstakes.
- 7 Setup & Clean-Up** – Plan logistics for event setup and teardown.

Kickoff Meeting – Saturday, March 15th at 9:15 AM!

We'll officially **kick off the Maifest planning on Saturday, March 15th at 9:15 AM**. This is a great opportunity to learn more, meet the team, and sign up for a role that fits your interests and skills.

Why join?

- It's **fun** and a great way to get involved!
- It's **highly rewarding**—you'll help create an unforgettable event for the SBDS community.
- It's a **chance to try something new**, develop new skills, and make a real impact.

Whether you have experience organizing events or are just looking for a new way to contribute, we'd love to have you on the team! If you're interested or have questions, please reply to this email or reach out to Jochen Eidam at jochen@sbds.org.

Thank you for considering this opportunity - we can't do it without you!

Best,

Jochen Eidam

Event Lead, SBDS Maifest

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